

AUDITOR GENERAL'S DEPARTMENT
ANNUAL SCHEDULE OF PLANNED PROCUREMENT ACTIVITIES 2024/2025

NO.	PROJECT NUMBER	PROJECT NAME	UNSPSC CODE	BRIEF DESCRIPTION	PROPOSED DATE FOR ISSUE OF BIDDING DOCUMENTS	EXPECTED DELIVERY/ COMPLETION DATE	ESTMATED PROJECT DURATION FOR WORKS AND SERVICES	PROJECT METHOD	STANDSTILL PERIOD APPLICABLE (NO. OF DAYS)	CONTRACT TYPE	
1	02/001/08 : 1	Rent/Lease Office Accommodation and Storage	78171803	UDECOTT (i) Hyatt Car Park (ii) Parkade	Dec-24	Continuing yearly contract	12 months	Sole Source	N/A	Fixed Price	
			18131500	Rental of Building CARIBEN	Dec-24	Continuing yearly contract	12 Months	Sole Source		Fixed Price	
2	02/001/10 : 1	Office Stationery and Supplies	14111509	Provison of Printing Paper, pencils, pens, markers etc	Dec-24	Sep-25	10 Months	Request for Quotation	N/A	Unit Cost	
3	02/001/27 :1	Official Overseas Travel	93121507	(1) Travel to conduct a review of the accounting operations of Overseas Missions					N/A		
			93121507	(a) High Commission of T&T -Kingston Jamaica	Feb-25	May-25	6 months	Request for Quotation	N/A	Unit Cost	
			93121507	(b) Consulate General of T&T - Miami	Feb-25	May-25	6 months	Request for Quotation	N/A	Unit Cost	
			93121507	(2) Supreme Audit Institution Congress							
			93121507	(a) CAROSAI XIII - Bahamas	Feb-25	Apr-25	6 months	Request for Quotation	N/A	Unit Cost	
93121507	(b) INCOSAI XXV - Egypt	Jul-25	Sep-25	4 months	Request for Quotation	N/A	Unit Cost				
4	02/001/37 :1	Janitorial Services	76111501	Provision of Janitorial services for Trinidad and Tobago	May-25	Continuing yearly contract	12 months	Sole Source	N/A	Fixed Cost	
5	02/001/43 :1	Security Services	92121504	Payment of services	Mar-25	Continuing yearly contract	12 months	Request for Proposal	N/A	Fixed Cost	
6	03/001/04 : 1	Other Minor Equipment	43211504	Upgrade of the AGD PBX IP Phones and SBC 10 Hardware	Nov-24	Apr-25	6 months	Request for Quotation	N/A	Unit Cost	
			43191511	Upgarde of VoIP Phones	Nov-24	Apr-25	6 months	Request for Quotation	N/A	Unit Cost	